

Retiring Statutory Declaration



Use this form to advise your retirement from the workforce. Please complete the relevant sections in **BLOCK LETTERS**.

The Retiring Statutory Declaration can be completed if either:

- a) You are between 55 and 65 years of age and are permanently retired from the workforce; or
- b) You are aged between 60 and 65 and you cease being 'gainfully employed' with any employer on or after your 60th birthday

'Gainfully employed' means you have worked for at least 40 hours over a 30 consecutive day period in a financial year.

1. Member/Investor details

I, (your full name)
 of (home address)
 a (occupation)
 in the state of do solemnly and sincerely declare as follows:

My date of birth is

AND

I am aged less than 65 and I have permanently retired from the workforce;

OR (mark one option only)

I am aged between 60 and 65 and I ceased being gainfully employed with
 (Company name) on or after my 60th birthday.

I make this solemn declaration by virtue of the Statutory Declarations Act 1959, and subject to the penalties provided by that Act for the making of false statements in Statutory Declarations, conscientiously believing the statements contained in this Declaration to be true in every particular.

Member/Investor's signature:

Member/Investor's number:

Declared at On this day of 20

Before me (Witness' signature)

(Witness' name and title)

Please see page 2 for a list of persons before whom a Statutory Declaration may be made.

A statutory declaration under the Statutory Declarations Act 1959 may be made before:

1. **a person who is currently licensed or registered under a law to practise in one of the following occupations:**
 - » Chiropractor
 - » Dentist
 - » Legal practitioner
 - » Medical practitioner
 - » Nurse
 - » Optometrist
 - » Patent attorney
 - » Pharmacist
 - » Physiotherapist
 - » Psychologist
 - » Trade marks attorney
 - » Veterinary surgeon
2. **a person who is enrolled on the roll of the Supreme Court of a State or Territory, or the High Court of Australia, as a legal practitioner (however described); or**
3. **a person who is in the following list:**
 - » Agent of the Australian Postal Corporation who is in charge of an office supplying postal services to the public
 - » Australian Consular Officer or Australian Diplomatic Officer (within the meaning of the Consular Fees Act 1955)
 - » Bailiff
 - » Bank officer with 5 or more continuous years of service
 - » Building society officer with 5 or more years of continuous service
 - » Chief executive officer of a Commonwealth court
 - » Clerk of a court
 - » Commissioner for Affidavits
 - » Commissioner for Declarations
 - » Credit union officer with 5 or more years of continuous service
 - » Employee of the Australian Trade Commission who is:
 - a. in a country or place outside Australia; and
 - b. authorised under paragraph 3 (d) of the Consular Fees Act 1955; and
 - c. exercising his or her function in that place
 - » Employee of the Commonwealth who is:
 - a. in a country or place outside Australia; and
 - b. authorised under paragraph 3 (c) of the Consular Fees Act 1955; and
 - c. exercising his or her function in that place
 - » Fellow of the National Tax Accountants' Association
 - » Finance company officer with 5 or more years of continuous service
 - » Holder of a statutory office not specified in another item in this list
 - » Judge of a court
 - » Justice of the Peace
 - » Magistrate
 - » Marriage celebrant registered under Subdivision C of Division 1 of Part IV of the Marriage Act 1961
 - » Master of a court
 - » Member of Chartered Secretaries Australia
 - » Member of Engineers Australia, other than at the grade of student
 - » Member of the Association of Taxation and Management Accountants
 - » Member of the Australasian Institute of Mining and Metallurgy
 - » Member of the Australian Defence Force who is:
 - a. an officer; or
 - b. a non-commissioned officer within the meaning of the Defence Force Discipline Act 1982 with 5 or more years of continuous service; or
 - c. a warrant officer within the meaning of that Act
 - » Member of the Institute of Chartered Accountants in Australia, the Australian Society of Certified Practising Accountants or the National Institute of Accountants
 - » Member of:
 - a. the Parliament of the Commonwealth; or
 - b. the Parliament of a State; or
 - c. a Territory legislature; or
 - d. a local government authority of a State or Territory
 - » Minister of religion registered under Subdivision A of Division 1 of Part IV of the Marriage Act 1961
 - » Notary public
 - » Permanent employee of the Australian Postal Corporation with 5 or more years of continuous service who is employed in an office supplying postal services to the public
 - » Permanent employee of:
 - a. the Commonwealth or a Commonwealth authority; or
 - b. a State or Territory or a State or Territory authority; or
 - c. a local government authority; with 5 or more years of continuous service who is not specified in another item in this list
 - » Person before whom a statutory declaration may be made under the law of the State or Territory in which the declaration is made
 - » Police officer
 - » Registrar, or Deputy Registrar, of a court
 - » Senior Executive Service employee of:
 - a. the Commonwealth or a Commonwealth authority; or
 - b. a State or Territory or a State or Territory authority
 - » Sheriff
 - » Sheriff's officer
 - » Teacher employed on a full-time basis at a school or tertiary education institution.